

**'Terms of Reference'** for various posts at TPO units for **'Special Investment Regional Development Authority'** 

#### General Conditions:

- a) This appointment is **temporary on purely contractual basis for a fixed period** and at the end of which the same shall stand terminated unless extended.
- b) These **posts are** based at the office of 'Town Planning Officer' of Special Investment Regional Development Authorities.
- c) Terms of Service would be as per the **contract**.
- d) Age criteria for **retired Government Officers** can be relaxed.
- e) **Remuneration** will be commensurate with qualification and experience.

# 1. Town Planning Officer (TPO)

#### Qualification and Experience:

A person to be appointed as Town Planning Officer shall:

- Not be more than 45 years of age;
- Have Bachelor's Degree in Architecture or in Civil Engineering and should have Master's degree in Planning recognized by ITPI or other equivalent qualification of any recognized University;
- Have at least 7 years of post qualification experience of Town Planning and Urban Development sector on a responsible position.
- Possess basic knowledge of computer application and should be conversant with Auto-Cad.

# 2. Junior Town Planner (JTP)

# Qualification and Experience:

The Candidate to be appointed as Junior Town Planner shall:

- Not be more than 35 Years of Age
- Have Bachelor's Degree in Architecture or in Civil Engineering and should have Master's degree in Planning recognized by ITPI or other equivalent qualification of any recognized University;
- Have at least 2 years of post qualification experience of Town Planning and Urban Development sector.
- Possess basic knowledge of computer application and should be conversant with Auto-Cad.

# 3. Planning Assistant

#### **Qualification and Experience:**

The Candidate to be appointed as planning assistant shall:

- Not be more than 30 years of age.
- Possess a Bachelor's Degree in Architecture or in Civil Engineering or should have Bachelor's Degree in Planning recognized by ITPI or other equivalent qualification of any recognized University.
- Have at least 2 years of post qualification experience of Town Planning and Urban Development sector.
- Possess basic knowledge of computer application and should be conversant with Auto-Cad.